

NATIA KVRIVISHVILI



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Date of Birth: 3.09.1990

Place of Birth: Tbilisi, Georgia

Marital Status: Married

EDUCATION

2012 September – 2014 July – Ilia State University; Business Administration in Management – MA; Tbilisi, Georgia

2007 September – 2011 May - Ilia State University; Major- Business Administration in Finance; Minor – European Studies – BA; Tbilisi, Georgia

1996 – 2007- Public School N11; Tbilisi, Georgia

WORK EXPERIENCE

2015 May - Currently employed – Ministry of Defence of Georgia; Defence Attaché and Ministry Representative Department – Main Specialist; Tbilisi, Georgia

2012 December - 2015 May – Ministry of Defence of Georgia; Assistant to the Minister; Tbilisi, Georgia

2012 October – 2012 December – Ministry of Defence of Georgia; Defense Policy and Planning Department; Head of Defence Policy Division (Acting); Tbilisi, Georgia

2012 July – 2012 September – Ministry of Defence of Georgia; Assistant to the Minister; Tbilisi, Georgia

2011 November - 2012 June – Ministry of Education and Science of Georgia; Assistant to the Minister; Tbilisi, Georgia

2011 April – 2011 November – Ministry of Education and Science of Georgia; Program “Teach and Learn with Georgia” – Coordinator for Selection Process; Tbilisi, Georgia

2010 May - 2011 February – European Youth Parliament; Event Coordinator; Tbilisi, Georgia

PROFESSIONAL DEVELOPMENT

June 2017 Tbilisi, Georgia - Defence Institution Building School; Course – “Manage Conflict Situations”

April 2012 Bremen, Germany – International Association of Political Science Students; Academic Conference and General Assembly; Georgian Delegate;

April 2011 Lisbon, Portugal - International Association of Political Science Students; Academic Conference and General Assembly; Georgian Delegate;

December 2010 – March 2011– Intern at Public Relations Department; Ministry of Education and Science of Georgia;

September 2010 Batumi, Georgia – European Youth Parliament; Second International Forum; Organizer

August 2010 Warsaw, Poland – European Youth Parliament; 14th Regional Session; Georgian Delegate

May 2010 Istanbul, Turkey – European Youth Parliament; Istanbul 5th International Forum; Georgian Delegate

LANGUAGES

Georgian (native)

English (advanced)

Russian (intermediate)

Turkish (beginner)

COMPUTER SKILL

Microsoft Office Word – excellent

Microsoft Office Excel - excellent

Microsoft Office PowerPoint - excellent

Microsoft Office Outlook - excellent

Microsoft Office Access - excellent

REFERENCE PERSONS

Maia Siprashvili-Lee – Project manager at Indianapolis Mayor Office; Former Head of TLG Program; + 13 174 802 482

George Abashishvili – Head of Administration of the President of Georgia; Former Lecturer at Ilia State University; + 995 599 08 99 88

Ana Devsurashvili – Deputy Head of Defence Attaché and Ministry Representative office; +995 577 15 33 83